



STRATEGIC DEVELOPMENT AND CAMPAIGN INTERN

Los Angeles Children's Chorus seeks a current undergraduate student or recent graduate to serve as Strategic Development and Campaign Intern from October 2026-February 2027.

The 2026 calendar year marks GRAMMY Award-winning Los Angeles Children's Chorus's 40th Anniversary, which the organization is celebrating through a series of special events, donor engagement initiatives, and community storytelling activities. The Strategic Development and Campaign Intern will support LACC through the culminating activities of this anniversary year and transition into post-campaign reflection. Through their time with LACC, the intern will also gain valuable experience in special event planning and will support end-of-calendar year fundraising.

The internship offers a unique opportunity for the intern to gain a holistic understanding of not-for-profit fundraising skills and strategies, while contributing to a significant milestone in the history of LACC. The ideal candidate will have a demonstrated interest in arts administration, fundraising, nonprofit management, or a related field.

The internship is generously funded through the Los Angeles County Department of Arts of Culture's Arts Internship Program, which has specific eligibility requirements. The program has built a supportive structure and community for their Arts Interns, which many alumni credit as a key factor in their professional development. **To learn more, and to verify eligibility requirements, please visit the [LCDAC internship website](#).**

RESPONSIBILITIES:

- Analyze fundraising and engagement data, focusing on metrics such as donor growth, retention rates, and event participation.
- Conduct brief interviews with staff, board members, and select LACC caregivers to gather insights on their perceptions of the anniversary year.
- Compile findings and materials into a 40th Anniversary Campaign Impact Report that includes both data analysis and narrative storytelling.

- Present the completed impact report to the LACC staff, highlighting key findings and providing recommendations for future campaigns and long-term donor engagement strategies.
- Support end-of-calendar year fundraising campaign.
- Support planning and execution of small-scale special events, and planning of a large-scale special event.

REQUIRED QUALIFICATIONS:

- The ability to work independently and collaboratively in a small team environment.
- Excellent attention to detail and the ability to analyze, organize, and process information quickly and accurately.
- Strong interpersonal, written and verbal communication skills.
- Reliable and punctual.
- Proficiency in Microsoft Office (Word, Excel, PowerPoint) and comfort using, or learning to use, design tools such as Canva and/or Adobe Creative Suite.
- Commitment to equity, diversity, and inclusion in the arts.
- Prior experience, or an interest in, learning about Fundraising and Not-for-Profit Management.

PREFERRED QUALIFICATIONS:

- Experience with data analysis.
- Experience with visual presentation tools.
- Familiarity with Customer Relationship Management (CRM) systems such as Patron Manager is a plus.
- Knowledge of the choral music art form and field.
- Passion for supporting youth-serving programming and the arts.
- A love of music!

POSITION & COMPENSATION:

Work Location: Primarily in-person in Pasadena, California. Some remote work is possible.

Job Type: Part-time, non-exempt

Pay: \$17.87/hour

Hours and Internship Period: an average of 22 hours per week, October 2026-February 2027. The position will require the intern to work at the LACC office in Pasadena, with the option for up to 25% of the intern's time spent working remotely.

ELIGIBILITY

The internship is generously funded through the Los Angeles County Department of Arts of Culture's Arts Internship Program. (Please be sure to review [eligibility requirements](#) before applying.)

The Intern will be required to work a total of 400 hours during the internship period, complete LCDAC entry/exit surveys, and attend compensated professional development sessions, as per LCDAC requirements.

TO APPLY

Please **Email cover letter and resume** to jobs@latchildrenschorus.org no later than October 12, 2026. Please include job title in subject line.

Please also [complete a brief survey](#) which will allow LACC to assess your eligibility for the internship, and ability to work the required hours during the established internship period.

No phone calls, please. The deadline to apply for the position is October 12, 2026

Los Angeles Children's Chorus is committed to providing equal opportunity for all persons employed or seeking employment with LACC. Candidates who identify as Black, Indigenous, or People of Color are strongly encouraged to apply. LACC will recruit, hire, retain, promote, and otherwise treat all employees and job applicants equally, without regard to race, color, religion, national origin, gender, age, physical or mental disability, marital status, medical condition, sexual orientation, veteran status or any other basis prohibited by applicable law.

ABOUT LOS ANGELES CHILDREN'S CHORUS

GRAMMY Award-winning Los Angeles Children's Chorus (LACC), one of the world's preeminent youth choruses, has been lauded as "hauntingly beautiful" (*Los Angeles Times*), "astonishingly polished" (*Performances Magazine*) and "one of the world's foremost children's choirs" (*Pasadena Star News*). LACC was founded in 1986 by Rebecca Thompson and helmed from 1995-2018 by Artistic Director Emerita Anne Tomlinson. Now led by Artistic Director Fernando Malvar-Ruiz, LACC presents its own concerts and regularly performs with leading arts organizations, including LA Opera, LA Philharmonic, LA Master Chorale, and Pasadena Symphony and POPS, among others. The Chorus serves over 500 children, ages 6 to 18, through seven choirs and two introductory singing classes. Recipient of a 2022 GRAMMY Award and Chorus America's 2014 Margaret Hillis Award for Choral Excellence, LACC frequently tours internationally, having performed in more than 24 countries on 6 continents. LACC is featured in alumna Billie Eilish's 2021 film *Happier Than*

Ever: A Love Letter to Los Angeles, is the subject of four documentaries from Oscar-winning director Freida Lee Mock, and is featured on John Williams' album, *John Williams & Steven Spielberg: The Ultimate Collection*. LACC has appeared on NBC's *The Tonight Show*, PBS's *Great Performances*, BBC Radio, and Public Radio International's *From the Top*. For more information, visit www.lachildrenschorus.org.